PERMANENT FULL-TIME SCIENTIFIC POSITION

FACULTY OF PSYCHOLOGY, SPEECH AND LANGUAGE THERAPY, AND EDUCATION

FIELD: CLINICAL PSYCHOLOGY AND SPEECH THERAPY

START DATE: 01/10/2023

JOB DESCRIPTION

The job of research logistician, head of clinic within the University Psychology and Speech Therapy Clinic CARE, in the field of “Clinical Psychology and Speech Therapy”, within the Faculty of Psychology, Speech and Language Therapy and Educational (FPLSE).

CLINICAL ACTIVITIES AND ADMINISTRATIVE MANAGEMENT

The research logistician is expected to perform the role of:

- **Coordinating and organising consultations:**
  - encouraging discussion and the communication of information between the various actors involved in consultations
  - ensure the provision of clinical practice, mainly in a supervisory role;
  - coordinate the management of cases by the different clinical departments.

- **Scientific leadership**
  - initiate meetings between the various consultation sectors, both clinical and theoretical. This involves organising seminars and possibly study days, in partnership with the research units;
  - encourage the circulation of scientific information about evaluation and intervention practices in clinical psychology and speech therapy.

The logistician must also fulfil the role of:

- **Manager**
  - supervise the CPLU team (currently 1.75 FTE secretariat and clinicians within the CPLU) as well as the FPLSE test library.

- **Coordinator and manager:**
  - coordinate and supervise various administrative tasks such as: monitoring invoices, managing freelancers, contracts (public procurement), distribution of the CPLU budgets (retrocession within departments and to freelancers, managing purchasing (tools, tests, etc.), etc.;
  - ensure the strict application of the CPLU statutes as well as the transparency and compliance with the recommended rates for all clinical services;
  - lead, prepare and organise meetings relating to the management council and to unit committees within the CPLU.
Representative at various Faculty activities and missions and in relation to external networks of the FPLSE:
- ensure the interface between the central administration (financial resources, human resources) and the CPLU;
- encourage discussions between consultation and clinical research services outside the FPLSE;
- as necessary, participate in certain Faculty bodies,
- as necessary, represent the Faculty in external bodies (legislation on clinical psychology, front-line psychologists, links with health insurance companies in terms of rates, etc.)

RESEARCH ACTIVITIES

The research logistician will be expected to develop clinical research activities as part of the CPLU (research design, efficiency evaluations, case studies) in collaboration with researchers in clinical psychology/speech therapy from the various FPLSE research units.

TEACHING ACTIVITIES

The research logistician will be responsible for developing clinical teaching mechanisms within the CPLU and to participate in coordination between the courses (particularly internships) and clinical practice, upon the request of, or in partnership with the departments. Ultimately, they may participate in a reasonable level of teaching activities. The research logistician may also manage and supervise theses relating to CPLU projects, and contribute to ensuring the organisation of internships and clinical seminars for Masters students.

QUALIFICATIONS REQUIRED / PROFILE

Candidates must hold a Masters in Psychological Sciences or Speech Therapy and a Doctoral in Psychological Sciences and Education, or a qualification deemed equivalent, combined with recognised clinical experience. This clinical experience must be objective, through elements demonstrating recognition of their clinical expertise by their peers or by recognised clinical training. The applicant must have a valid VISA and certification. Proof of experience or several years of clinical practice will be considered a plus. The applicant must be able to demonstrate their ability to publish articles as first author in international journals.

In the evaluation of applicants, the following characteristics will be taken into account:
- management skills, the ability to work in a team, a sense of responsibility, organisational skills, analytical skills, initiative, good interpersonal skills;
- the fact of having worked in different sectors or aspects of clinical psychology or speech therapy, as well as the ability to think critically and epistemologically about approaches to treatment and rehabilitation will be considered a plus.
- experience of teaching and/or teacher training;
- an understanding of funding possibilities, or having obtained funding for clinical research.

SELECTION PROCEDURE

The selection procedure will comply with the regulations applicable within the University of Liège. Pre-selected applicants will be invited to an interview to present their teaching plan and clinical research plan.

Our institutional policy is based on diversity and equal opportunity. We select candidates based on their qualities and regardless of their age, sexual orientation, origin, beliefs, disability or nationality.
APPLICATIONS

Applications should be made using an on-line form available at: https://my.uliege.be/portail/go_xt.do?a=o%7C11004%7Ce%7C547730 no later than 06/08/2023 (before midnight Belgian time). Late applications may be refused.

DOCUMENTS REQUIRED

- Cover letter (maximum 2 pages);
- Curriculum vitae;
- Copy of Masters and Doctoral qualifications;
- List of publications;
- Copy of clinical psychology, clinical language therapy or speech therapy VISA;
- Copy of certification in clinical psychology, clinical language therapy or speech therapy;
- A collaborative research project demonstrating a connection between clinical practice within the CPLU and scientific research (2 pages);
- A teaching plan where the applicant sets out their vision of clinical training for students within the CPLU and how they connect clinical practice within the CPLU with teaching (particularly internships) and clinical practice.

CONDITIONS OF EMPLOYMENT

The position is awarded either for a fixed term of four years, which may lead to a permanent appointment after an evaluation, or immediately on a permanent basis.

INFORMATION

Additional information may be obtained from the Faculty of Psychology, Speech and Language Therapy and Education: Ms Cindy MINCONETTI – tel.: +32 (0)4 366 20 23 – C.Minconetti@uliege.be

REMUNERATION

The salary grids and their rules of application are available from the Human Resources department of the University: Ms Ludivine DEPAS – tel.: +32 4 366 52 04 – Ludivine.Depas@uliege.be

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