PART-TIME ACADEMIC POST
FACULTY OF LAW, POLITICAL SCIENCE AND CRIMINOLOGY
FIELD: NOTARIAL LAW - NOTARIAL ORGANISATION, ETHICS AND ACCOUNTING
START DATE: 01/09/2024

The University of Liège is the biggest French-speaking public university in Belgium. It employs more than 5,700 staff members across four campuses, including 3,600 active teachers and researchers in all fields of the human and social sciences, science and technology, and health sciences. It hosts nearly 27,000 students of 123 different nationalities in one of the most multicultural and dynamic cities in Europe, less than an hour from Brussels and Cologne, two hours from Paris, and three hours from London and Amsterdam.

Actively involved in the social and environmental transition, ULiège supports students to fulfil their roles as responsible citizens (training in sustainable development, Green Office, etc.) and promotes ethical, multidisciplinary and open research. ULiège is committed to the region in which it operates and contributes towards local socio-economic development. It has developed numerous partnerships, notably with the university hospital. International and united, it participates in the European University of Post-Industrial Cities. UNIC initiative and has one of the most extensive collaborative networks in the world.

ULiège offers attractive career prospects in a high-quality working environment, promoting well-being, diversity and equality of opportunity. Since 2011, ULiège has been proud to display the European Human resources strategy for researchers (HRS4R) label, which reflects its commitment to open, transparent and merit-based procedures. In addition, it recognises the quality and diversity of research in line with the recommendations of the Coalition for Advancing Research Assessment (CoARA). ULiège encourages its academic staff to travel internationally and welcomes international researchers through its EURAXESS centre.

JOB DESCRIPTION

A part time (10%) indivisible post in the field of notarial law and, more specifically, notarial organisation, ethics and accounting and drafting documents connected to the business world, within the Department of Law. This post includes teaching and research activities as well as services to the community.

TEACHING ACTIVITIES

The post includes two courses:

- DROI2332-1 Notarial organisation, ethics and accounting, Advanced Master’s in Notarial Studies, 20h Th.
- DROI222-3 Drafting notarised documents, corporate law part - Advanced Master’s in Notarial Studies, 20h Th.

RESEARCH ACTIVITIES

Depending on the volume of the workload, the successful applicant will build their research agenda in order to develop high-level scientific research activities which are coherently connected to the field of notarial organisation and ethics, and/or relating to notarial documents connected with corporate law. This research will be reflected in publications (in the form of journals and monographs) and active participation in conferences and seminars.

SERVICES TO THE COMMUNITY

Depending on the volume of the workload, the successful applicant will be integrated into the
Department of Law within the Faculty of Law, Political Science and Criminology. They will contribute to the life of the Faculty and participate in the various activities and missions linked to their membership of the academic body of the department, the Faculty and the University of Liège. As part of their services to the community, the post holder will participate in managing the Advanced Master’s in Notarial Studies and managing and evaluating student activities in this Master’s programme.

QUALIFICATIONS REQUIRED / PROFILE

- Hold a Master’s in Law. Although a doctorate in law or legal sciences is not essential, it would be an advantage;
- Be a notary;
- Have practical experience in the field of notarial law and, more specifically, notarial organisation, ethics and accounting;
- Have published scientific articles and/or monographs ideally in the relevant field;
- Have teaching experience.

SELECTION PROCEDURE

There are several stages in the selection process:
(1) The committee will shortlist applicants on the basis of their applications.
(2) The committee will interview shortlisted applicants according to the methods set by the selection committee.
(3) The committee’s conclusions will be submitted to the various Faculty and University bodies for decision.

Our institutional policy is based on diversity and equality of opportunity. We select candidates on the basis of their qualities regardless of age, sexual orientation, origin, beliefs, disability or nationality.

APPLICATIONS

Applications should be made using the online form available on the following website: https://my.uliege.be/portal/go_xt.do?a=o%7C11004%7Ce%7C568807 no later than 31/01/2024 (before midnight Belgian time). Late applications may be refused.

DOCUMENTS REQUIRED:

- Cover letter;
- Curriculum vitae download model HERE;
- A complete list of the candidate’s publications and a copy of the five publications they consider to be most significant in relation to the subject area;
- A teaching plan (max. 3 pages) presenting the way the applicant envisages incorporating their expertise and professional experience into their teaching;
- A report on past and current research activities and a research plan proportionate to the volume of the post (max. 2 pages)

RECRUITMENT CONDITIONS

The successful applicant will be appointed for a fixed period (1 September 2024 to 30 August 2027), renewable every three years on the condition that the field remains relevant, and the post-holder maintains their scientific and professional profile (hands-on practice).

INFORMATION

Any further information may be obtained from Prof. Yves-Henri LELEU, Dean of the Faculty (doyen.droit@uliege.be).
Further information can be obtained from the Administrative Service of the Faculty of Law, Political Science and Criminology: Ms Nathalie ROLAND – Nathalie.Roland@uliege.be

REMUNERATION:

Salary scales and how they are applied are available from the human resources department of the University: Ms Ludivine DEPAS – tel.: +32 (0)4 366 52 04 – Ludivine.Depas@uliege.be

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